

**EVANS ANALYTICAL GROUP LLC
ANALYTICAL SERVICES REQUEST FORM**



Client Information (or attach business card):

Company name: _____
 Client name: _____
 Address: _____
 Dept./Mail Stop: _____
 City/State/ZIP _____
 Phone: _____ Fax: _____
 Other contact no. (cell, pager): _____
 email: _____

Date: _____
 EAG job no. (if known): _____
 Estimated cost of work (if known): _____
 Purchase order number: _____
 Release number (if applicable): _____
 New client

DESCRIPTION OF WORK REQUIRED

Total # of Samples: _____ Details or photos attached
 Technique(s): _____
 Description of Analysis: _____

 Purpose of work: _____
 Similar to other work? (description and previous EAG job no.) _____
 Please have analyst(s) from technique(s) above call to discuss analysis _____
 Samples shipped by (FedEx, UPS, etc.) _____ to arrive (date) _____

DISPOSITION OF SAMPLES AFTER ANALYSIS

NOTE: The Evans Analytical Group's default policy is to retain samples for eight weeks in case further analysis is required. The samples will then be discarded, unless you have requested their return.

Return samples immediately after analysis Return after storage period Discard after storage period
 Other sample handling requirements _____

REPORTING INFORMATION

Standard turnaround 48 hour (+50%) 24 hour (+100%) Next in queue (+200%)
 Report required via: E-mail Fax Mail Overnight No report
 Results needed by: _____

Please select one of the following lab locations:

<input type="checkbox"/> 810 Kifer Road · Sunnyvale · CA · 94086 – U.S. Headquarters	Ph: 408-530-3500	Fax: 408-530-3501
<input type="checkbox"/> 3116 S. Mill Ave. #488 · Tempe · AZ · 85282	Ph: 480-239-0602	Fax: 602-470-2655
<input type="checkbox"/> 1135 E. Arques · Sunnyvale · CA · 94085	Ph: 408-738-3033	Fax: 408-738-3035
<input type="checkbox"/> 10 Centennial Drive · Peabody · MA · 01960	Ph: 978-278-9500	Fax: 978-278-9501
<input type="checkbox"/> 18705 Lake Drive East · Chanhassen · MN · 55317	Ph: 952-641-1240	Fax: 952-641-1299
<input type="checkbox"/> 104 Windsor Center Drive, Suite 101 · East Windsor · NJ · 08520	Ph: 609-371-4800	Fax: 609-371-5666
<input type="checkbox"/> 628 Hutton Street, Suite 103 · Raleigh · NC · 27606	Ph: 919-829-7041	Fax: 919-829-5518
<input type="checkbox"/> Ste. 102, Bldg. 44, 1387 Zhangdong Rd., Pudong Area · Shanghai · China · 201204	Ph: 86 21 6879 6088	Fax: 86 21 6879 9086
<input type="checkbox"/> Unit 520 Eskdale Road, Winnersh · Wokingham · UK · RG41 5TU	Ph: 44 (0) 1189 449900	Fax: 44 (0) 1189 449933
<input type="checkbox"/> 5F-1, No. 31, PuDing Road · HsinChu · Taiwan · 300 R.O.C.	Ph: 886 3 5632303	Fax: 886 3 5632306

PLEASE INCLUDE A COPY OF THIS FORM WITH YOUR SAMPLES